

Little Explorers Nursery

Policy Adopted 14/1/2013

Bottle making policy

reviewed 20/07/2015

When bringing children's bottles and milk into nursery parents / carers are asked to bring sterilised bottles, with the boiled water measured into each bottle. Parents / carers must also bring in individual or divided pots with powder measured out in each pot for each bottle.

Each morning parents must sign a form indicating how many bottles they have brought, if they have been sterilised, how much water is in each bottle and how much powder is in each container.

When making children's bottles staff must follow the following procedure.

- Wash hands
- Mix the powder into the child's water
- Ensure bottle is mixed thoroughly
- Cartons of ready mixed formula milk are to be poured into sterilised bottles, no milk is to be stored
- If child requires bottle to be heated use a jug of boiled water.
- Check temperature on adults wrist
- Feed baby in child's comfortable position
- If for any reason bottle needs to be cooled use a jug of cold water
- Any unfinished bottles must be discarded after 1 hour to prevent growth of bacteria
- Bottles are then washed using bottle brushes and dried to be put back in child's bag

Signed on behalf of Little Explorers Nursery by